



# Oak View Academy

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## **Admissions Policy for The Oak View Primary Academy**

### **Introduction and Rationale**

The Oak View Primary Academy is a fully inclusive, publicly funded primary academy that enables all children regardless of ability to learn in an environment which caters for their needs. Responsibility for the admission of pupils rests with the Academy Trust who follow the nationally agreed School Admissions Code. Through compliance with the School Admissions Code and Appeals Code we ensure that our admissions policy is fair and transparent.

### **Application for Admissions in September 2020**

The Oak View Primary Academy will admit up to 26 pupils in Reception each September.

The Academy complies with School Admissions legislation requiring all Local Authorities (LAs) to co-ordinate admission arrangements in their area. Co-ordinated admission schemes provide a way to ensure that every parent living in a Local Authority (LA) receives an offer of one, and only one, school place on the same day, with letters being posted out on 16 April. Parents should formally accept or decline the place offered by the date stated in the LA Starting School Booklet.

As an Academy, we are our own admission authority, applying its own admission criteria as detailed below. However, all parents will only have to fill in their local authority common application form and will receive their offer from the LA in whose area they live.

### **Application for Admissions in September 2020**

#### **OVERSUBSCRIPTION CRITERIA**

When the academy is oversubscribed, after the admission of pupils with an Education, Health and Care plan naming the school, priority for admission will be given to those children who meet the criteria set out below, in priority order:

- 1) **A 'Looked after child' or a child who was previously looked after but immediately after being looked after became subject to adoption, a child arrangements order, or special guardianship order.** A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local



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authority in the exercise of their social services functions (see the definition in section 22(1) of the Children Act 1989).

- 2) **Siblings** – Who on date of admission have siblings, stepbrothers or stepsisters, half-brothers or half-sisters, adopted brothers or adopted sisters living together at the same address, already on role at the academy. If the academy cannot accommodate all *siblings* for whom an application has been received, all sibling applicants will be prioritised in distance order.
- 3) **Children of members of staff**- will have priority where the Academy is oversubscribed. A staff member, regardless of role, must have been employed at Oak View Primary Academy for two or more years, at the time the application for admission is made
- 4) **Children who attend Acorn Pre-School** - Children will be classed in this category if they attend the Acorn Pre-school at the time of application.
- 5) **Pupils living nearest to the school.** Distances are measured in a straight line from the centrally plotted Basic Land and Property Unit point (BLPU) of the child's home address to the centrally plotted BLPU point of the school as defined by Local Land and Property Gazetteer (LLPG).

## Tie Break

If in categories 2-5 above a tie-break is necessary to determine which child is admitted, the child living closest to the school will be given priority for admission. Distance is measured as explained above.

Random allocation, undertaken by an independent body, will be used as a tie-break in categories 2-5 above to decide who has highest priority for admission if the distance between a child's home and the academy is equidistant in any two or more cases.

**Note:** In the case of multiple births, where there is only one place available in the Academy, we will consider all siblings as one application even if this means exceeding our PAN.



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### **Deferred entry for infants**

Parents offered a place in reception for their child have a right to defer the date their child is admitted, or to take the place up part-time, until the child reaches compulsory school age. Places cannot be deferred beyond the beginning of the final term of the school year for which the offer was made. Children reach compulsory school age on the prescribed day following their 5th birthday (or on their fifth birthday if it falls on a prescribed day). The prescribed days are 31 August, 31 December and 31 March.]

### **Admission of children outside their normal age group**

Parents may request that their child is admitted outside their normal age group. When such a request is made, the academy trust will make a decision on the basis of the circumstances of the case and in the best interests of the child concerned, taking into account the views of the Headteacher and any supporting evidence provided by the parent.

The process for requesting such an admission is available upon request.

### **In year applications, all year groups**

Applications received within the school year for places in all year groups will be considered using the oversubscription criteria. Further information is available on the Academy's website.

Places will be offered for the school year commencing each September in accordance with the most up to date Schools Admission Code.

### **Offer of Places**

Letters or emails informing parents or carers of the outcome of their applications will be sent out by **Cheshire West & Chester Council on 16 April each year (or the next working day).**

If a parent is found to have supplied false or incorrect information to gain a place at the new school, the Governing Body will reconsider the application against the correct information when it becomes known. This may lead to the child being given lower priority for admission and could lead to the withdrawal of an offer of a place.